Quick Start Guide to Working Remotely

The ORA IT Wiki at https://wiki.service.emory.edu/x/2ce0BQ covers a number of IT related items. You will need your Emory NetID and password to access the links in this document.

If you are off-campus, Duo Security is leveraged.

- Remote Work Tools and Resources
  https://wiki.service.emory.edu/display/ORA/Remote+Work+Tools+and+Resources?src=contextnavpagetreemode

- Call Forward All Calls and Telephone information covering the Avaya phone system
  https://wiki.service.emory.edu/display/ORA/Call+Forward+All+Calls+and+Telephone+information+covering+the+Avaya+phone+system?src=contextnavpagetreemode

- ServiceNow ticket submission guide
  https://wiki.service.emory.edu/display/ORA/ServiceNow+ticket+submission+guide?src=contextnavpagetreemode

- Emory VPN Access
  https://wiki.service.emory.edu/display/ORA/Emory+VPN+Access?src=contextnavpagetreemode

- Duo Security Two-Factor Authentication

- Zoom
  https://wiki.service.emory.edu/display/ORA/Zoom?src=contextnavpagetreemode

- Emory Box
  https://wiki.service.emory.edu/display/ORA/Emory+Box?src=contextnavpagetreemode

- Lucid Chart
  https://wiki.service.emory.edu/display/ORA/Lucid+Chart?src=contextnavpagetreemode

- eCTS and eGTS access
  https://wiki.service.emory.edu/display/ORA/eCTS+and+eGTS+access?src=contextnavpagetreemode

- ORA Huron Report/Query Request
  https://wiki.service.emory.edu/pages/viewpage.action?pageId=131304239&src=contextnavpagetreemode

- OnBase Training Guides
Other items:

- **DocuSign**
  https://wiki.service.emory.edu/display/ORA/DocuSign?src=contextnavpagetreemode

- **SCCM Software Center available software**
  https://wiki.service.emory.edu/display/ORA/SCCM+Software+Center+available+software?src=contextnavpagetreemode

- **Helpful Hints – Software and General IT Help focused**
  https://wiki.service.emory.edu/display/ORA/Helpful+Hints+-+Software+and+General+IT+Help+focused?src=contextnavpagetreemode

- **Helpful Hints – PC**
  https://wiki.service.emory.edu/display/ORA/Helpful+Hints+-+PC?src=contextnavpagetreemode

- **Helpful Hints - Mac**
  https://wiki.service.emory.edu/display/ORA/Helpful+Hints+-+Mac?src=contextnavpagetreemode

- **eIRB Service Desk Reference Guide**

- **How to find your IP number – Windows**
  https://wiki.service.emory.edu/display/ORA/How+to+find+your+IP+number+-+Windows?src=contextnavpagetreemode

- **How to locate your machine name**
  https://wiki.service.emory.edu/display/ORA/How+to+locate+your+machine+name?src=contextnavpagetreemode

- **IT Procedures in ORA**
  https://wiki.service.emory.edu/display/ORA/IT+Procedures+in+ORA?src=contextnavpagetreemode

- **Litera Installation directions**
  https://wiki.service.emory.edu/display/ORA/Litera+installation+direction?src=contextnavpagetreemode

- **Chrome Remote Desktop**
  https://wiki.service.emory.edu/display/ORA/Chrome+Remote+Desktop?src=contextnavpagetreemode

- **National Cyber Awareness System**
  https://wiki.service.emory.edu/display/ORA/National+Cyber+Awareness+System?src=contextnavpagetreemode

- **Moving IT Equipment (LITS: Client Services)**
  https://wiki.service.emory.edu/pages/viewpage.action?pageId=102537654&src=contextnavpagetreemode